

Date:

Church Name

Address

Dear Friends in Christ, (or address to the contact person)

It was a pleasure to speak with you earlier this week regarding your position opening for a (position you are applying for) at (Church Name). I was encouraged to learn more about your church and the exciting potential to serve in the different ministries that are flourishing there.

Let me first take a moment to thank you for considering my resume for the position of Discipleship Pastor. It is my prayer that in the following pages you will catch a solid glimpse of my heart and calling towards serving and lifting up the flock in this capacity. I understand the importance of a ministry that not only builds up the body, but also challenges and encourages them to grow and deepen in their relationship with Jesus Christ. I consider it an honor to lead and develop a body of believers in this capacity.

Thank you, again, for your time and consideration. If you have any further questions or need additional information, please do not hesitate to contact me directly. I sincerely look forward to hearing from you.

Sincerely,

(sign your name here)

Your Name

Address

Phone Number

Email address